

**Account Closure Request Form**

Application No.		Date	D	D	M	M	Y	Y	Y	Y
Closure Initiated by	<input type="checkbox"/> BO <input type="checkbox"/> DP <input type="checkbox"/> CDSL									

(To be filled by the BO. Please fill all the details in **Block Letters** in English)

To,  
**The Saraswat Co-op Bank Ltd.**  
**Madhushree, Plot No.85**  
**District Buisness Center,**  
**Sector 17, Vashi**  
**Navi Mumbai – 400 703.**

Dear Sir / Madam,

I / We the Sole Holder / Joint Holders / Guardian (in case of Minor) / Clearing Member request you to close my / our account with you from the date of this application. The details of my/our account are given below:

Account Holder's Details										
DP ID	1	3	0	5	8	5	0	0	Client ID	
Name of the First / Sole Holder										
Name of the Second Holder										
Name of the Third Holder										
Address for Correspondence										
City		State			PIN					

Details of remaining security balances in the account (if any)										
Reasons for Closing the Account										
Balance remaining in the account (if any) to be :										
<input type="checkbox"/> partly rematerialised and partly transferred.		<input type="checkbox"/> Rematerialised								
<input type="checkbox"/> Transferred to another account (Number given below)		<input type="checkbox"/> Not applicable								
DP ID									Client ID	
Balance present in account for (To be filled by DP, if applicable)		<input type="checkbox"/> Ear - marked			<input type="checkbox"/> Pledged					
		<input type="checkbox"/> Pending for Dematerialisation			<input type="checkbox"/> Frozen.					
		<input type="checkbox"/> Pending for Rematerialisation			<input type="checkbox"/> Lock-in.					

**DECLARATION: In case of Account Closure due to SHIFTING OF ACCOUNT:**

I/We declare and Confirm that all the transaction in my/our demat account are true/authentic.

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature *			

\*If DP or CDSL initiates account closure, Signature(s) of account holder(s) not required.

=====(Please Tear Here)=====

**Acknowledgement Receipt**

**Application No.**

**Date :-**

We hereby acknowledge the receipt of the your instruction for Closing the following Account subject to verification: -

DP ID	<b>1</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>0</b>	<b>0</b>	Client ID									
Name of the First / Sole Holder																		
Name of the Second Holder																		
Name of the Third Holder																		
Reason for Closure																		

**Depository Participant Seal and Signature**

**Instructions to Account Holder(s)**

- o Submit a duly filled RRF if the balances are to be rematerialized.
- o Submit a duly filled transfer form (off market instruction slip) if the balances are to be transferred to another Account. This requirement is not applicable in the case of **"SHIFTING OF ACCOUNT"**.